



42 source derived shall be used exclusively to promote the purpose for which  
43 the Association is organized.

44

45 Section 8. To be the Connecticut affiliates of the Enlisted Association of  
46 the National Guard of the United States and the National Guard Association  
47 of the United States and to promote the goals and purposes of those  
48 organizations.

49

### 50 **Article III – Membership**

51

52 Section 1. Every active, retired or former member of the National Guard,  
53 separated under honorable conditions, is eligible for membership in this  
54 Association. All persons, having paid their yearly dues before the annual  
55 business meeting/conference and life members will be considered as  
56 members in good standing and entitled to vote and hold office in the  
57 Association.

58

### 59 **Article IV – Meetings**

60

61 Section 1. The Association shall hold its annual business meeting of  
62 members for election of Association officers, and the Executive Council, and  
63 for the transaction of such business as properly may be brought before it.  
64 The Executive Council will set a date for the annual meeting/conference  
65 annually during the first quarter of fiscal year.

66

67 Section 2. Special meetings of the members can be called by the  
68 President or upon written request of one third (1/3) of the members of the  
69 Executive Council.

70

71 Section 3. Notice of all meetings shall be published at least one month  
72 preceding the date of the meeting.

73

74 Section 4. A quorum shall exist at the regular annual meeting/conference  
75 or any special meeting when five percent (5%) of the membership of the  
76 Association is represented.

77

### 78 **Article V – Officers**

79

80 Section 1. The officers of the Association shall be as follows:

81

82 President

83  
84 Vice President – Officer  
85  
86 Vice President – Enlisted  
87  
88 Secretary  
89  
90 Treasurer

91  
92 Section 2. Term of Office

93  
94 1. All Officers shall be elected for a two-year period or until their  
95 qualified successor is elected.

96  
97 a. Election of Officers shall be held at the annual  
98 meeting/conference during even numbered years, commencing at the 1998  
99 annual meeting/conference.

100  
101 b. The office of President may be held by either an Officer or  
102 Enlisted member of the Association and the one Vice President shall be an  
103 Officer and one Vice President shall be an Enlisted member of the  
104 Association.

105  
106 c. If any elected officer or member of the executive council is unable  
107 to complete tenure of their elected term, under the provisions of the NGA  
108 Constitution, an interim replacement will be appointed by the President and  
109 approved by a two-thirds (2/3) vote of remaining members of the Executive  
110 Council.

111  
112 Section 3. There shall be an Executive Council of the Association  
113 consisting of the following:

114  
115 a. The duly elected officers of the Association.

116  
117 b. Two Retired National Guard Member, officer or enlisted, one Army  
118 and one Air.

119  
120 c. One Officer, one Senior Enlisted and one Junior Enlisted member  
121 from the Connecticut Air National Guard.

122

123 d. One Officer, one Senior Enlisted and one Junior Enlisted member  
124 from the Connecticut Army National Guard.

125  
126 e. Two At-Large-Members from the Connecticut Army National Guard  
127 and two At-Large-Members from the Connecticut Air National Guard.

128  
129 f. Executive Director.

130  
131 g. Parliamentarian

132  
133 Section 4. The President shall be the chairman ex-officio of the Executive  
134 Council.

135  
136 Section 5. Election of Executive Council members (with the exception of  
137 the Executive Director) shall be during the annual meeting each year as  
138 follows:

139  
140 a. During even numbered years, the officers of the Association and  
141 four members-at-large will be elected.

142  
143 b. During odd numbered years three Army Guard members and three  
144 Air Guard members of the ranks specified in subsections 3c and 3d above,  
145 and the two Retired members National Guard member will be elected.

146  
147 Section 6. Members of the Executive Council shall attend all meetings  
148 called by the chairman. Failure to attend any two consecutive scheduled  
149 meetings without sufficient reason shall be sufficient cause for such person  
150 to be removed from office in accordance with Article V, Section 7 of this  
151 Constitution.

152  
153 Section 7. Any member of the Executive Council of the Association may  
154 be suspended or removed from office for inefficiency or conduct grossly  
155 detrimental to the interests of the Association, or for any grave cause by a  
156 two-thirds (2/3) vote of the members of the Executive Council.

157  
158 Section 8. A quorum of the Executive Council shall consist of nine (9)  
159 members.

160  
161 Section 9. Duties and Powers of Elected Officers  
162

163 a. The President shall preside at the annual meeting/conference and  
164 special meetings of the Association and shall be the chairman ex-officio of  
165 the Executive Council. The President shall be a member ex-officio of all  
166 committees, be responsible for the location and operations of the Executive  
167 Council and have authority to incur such incidental expenses, that do not  
168 exceed limits imposed by the Association's by-laws, that occur between  
169 Executive Council meetings.

170  
171 b. The Vice President shall perform the duties of the President during  
172 the absence or disability of the President and such duties as the President  
173 may assign.

174  
175 c. The Secretary shall have charge of all the records pertaining to the  
176 Association. The Secretary of the Association shall also be ex-officio  
177 Secretary of the Executive Council. The Secretary shall notify members of  
178 the Association of all meetings at least 30 days prior thereto. The  
179 remuneration for services required shall be specified in the by-laws.

180  
181 d. The Treasurer shall receive and receipt for and be custodian of all  
182 funds of any nature whatsoever due the Association and such contributions  
183 as may be made to it and be bonded in the amount not less than the balance  
184 of the treasury at the last open meeting. The Treasurer shall draw warrants  
185 in payment of all bills and claims against the Association. There shall be an  
186 annual audit of the books and finances of the Association and a report  
187 thereof submitted to the Executive Council prior to the annual meeting and to  
188 the Association at the annual meeting. The treasurer shall make an annual  
189 report of the finances of the Association to the annual business meeting. The  
190 remuneration for the required services shall be specified in the bylaws.

#### 191 192 Section 10. Executive Director Duties and Responsibilities

193  
194 a. Furnish staff support and administrative support to the President.

195  
196 b. Act as official representative of the Association in dealing with other  
197 organizations and/or businesses.

198  
199 c. Perform such other duties as may be prescribed by the By-laws or  
200 assigned by the President of the Association.

201  
202 d. Be a non-voting member of the Executive Board.  
203

204 e. The Executive Director shall be appointed by the Executive Council  
205 through the competitive process from applications of the Association  
206 membership.

207  
208 f. The remuneration for required services of the Executive Director  
209 shall be specified in the By-laws.

## 210 Section 11. Parliamentarian Duties and Responsibilities

211  
212 a. Be a non-voting member of the Executive Board.

213  
214 b. Aid and advise the President, Executive Board, committees,  
215 members and staff in Parliamentarian Procedure and Robert's Rules of  
216 Order.

217  
218 c. Is knowledgeable on the contents of the Association's By-Laws and  
219 Constitution.

220  
221 d. Is a source of information on Parliamentary Procedure, but has no  
222 authority to make rulings or to enforce them.

223  
224 e. Is appointed by the President with consent of 2/3 of the Executive  
225 Board.

## 226 **Article VI – Finance**

227  
228 Section 1. The fiscal year shall be from 1 January each year through 31  
229 December of the same year.

230  
231 Section 2: Not used.

232  
233 Section 3. Expenditure of funds must be for either internal operations of  
234 the Association or consistent with the purpose, goals, objectives and policies  
235 of the Association as set forth in the Constitution and By-laws.

236  
237 Section 4. All requirements for funds must be submitted in writing with  
238 complete justification to the Finance Committee for review and inclusion in  
239 each year's budget except that the President of the Association shall be  
240 authorized to expend an amount not to exceed \$300.00 per quarter without  
241 requiring prior approval of the Finance Committee or Executive Board. Such  
242 discretionary expenditures shall be reported to the Treasurer immediately  
243  
244

245 upon being incurred and shall be reviewed not less than quarterly by the  
246 Executive Board in order to ensure compliance with the requirements of  
247 Subsection 3 above.

248

249 **Article VII – By-Laws**

250

251 The Association shall publish and maintain a set of By-laws which shall be  
252 adhered to by all members. All meeting will be run in accordance with  
253 Roberts Rules of Order.

254

255 **Article VIII – Omitted**

256

257 **Article IX Amendments**

258

259 Section 1: This Constitution may be amended by a majority vote of the  
260 members present at any regular meeting or at any special meeting called for  
261 such purpose by the President of the Association. Prepared amendments of  
262 the Constitution must be submitted at least sixty (60) days prior to the date of  
263 the meeting to which the proposed amendments are to be considered.

264

265 Section 2: The Associations By-Laws may be amended by a two-thirds  
266 (2/3) vote of the Executive Council at a properly convened meeting of the  
267 Executive Council. Amendments or changes to the By-Laws shall be  
268 reported to the membership at the annual meeting/conference by the  
269 President.